

Categories for Entry

Facilities Management Team Award

Most facilities management teams work in a range of areas, combining resources and activities to deliver a safe, healthy and efficient work environment. This award recognises and celebrates the achievements of the facilities management (FM) team, whether in-house or outsourced, who delivers outstanding operational performance from an individual building, a site with several buildings, business premises including supporting facilities or a portfolio of assets. This includes delivering the comfort levels and working conditions required by the users while demonstrating substantially reduced carbon emissions, energy, water consumption and effective waste management.

Award

- **Facilities Management Team Award** (for winner)
- **Merit Award** (for Shortlisted)

Who should enter

Facilities managers, building developers/owners, maintenance contractors etc.

Eligibility

Entries may be submitted by any or all members of the FM team, for an individual building, a site with several buildings, business premises including supporting facilities or a portfolio of assets in Hong Kong and should cover a full year of facilities management activity, supported by operational performance data, during the period **1 January 2017 - 31 December 2021**.

Judging criteria

Successful entries will give details of as many of the following elements of the project as possible:

- Details of the Facilities Management Team strategy and operational performance objectives.
- Details of the building, campus or portfolio and any specific operational performance objectives for premises.
- Special project objectives, challenges, or constraints and how these were addressed in the initiative.
- Specific facilities management measures taken to improve building performance including changes to the lighting, heating and cooling provision, changes to equipment, hours of operation or other control parameters.

- User feedback on the building(s) or portfolio and satisfaction with the measures adopted.
- Collaboration between members of the facilities management team and occupiers that has contributed to improved performance.
- Specific evidence of training and education initiatives to support the facilities management team.
- Evidence of improvement in actual performance based on measured energy and water consumption.